

You could make a poster with this list and title it, "To All Employees and Visitors."

Worker health and hygiene Rules/Practices

☐ Employee was read this list and given the list to sign

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Witness/Person in Charge: _____

The following are rules of (Name of Operation). All employees must agree to follow these rules/practices when on the job.

- Employees will come to work clean, with clean hair, hands, having bathed/showered before work.
- Employees will wear clean clothes.
- Employees are expected to wash hands prior to starting work, after each use of the rest room, after eating/drinking/use of tobacco products, after coughing, or sneezing into the hands. **To wash hands, rinse hands, add soap, scrub hands together, clean nails and hands, and wrists, rinse with clean water, dry on a paper towel.**
- Jewelry that is loose, may break or contaminate product may not be worn.
- Employees who have cuts must report this to a supervisor. All open cuts must be cleaned, covered with a bandage and a clean glove before handling food product.
- Employees who are ill or who have infected cuts must report to the supervisor for further instructions. No one with diarrhea, vomiting, or infections may work.
- Employees are to notify their supervisor/designee if any commodity comes into contact with blood or other bodily fluid, (human or animal). The supervisor/designee is instructed to destroy/dispose of the contaminated product, clean/sanitize food contact surfaces, and complete the log sheet.
- Eating, drinking (other than fresh water), and use of tobacco products (smoking, chewing) is allowed only in designated areas, away from growing, harvest, produce handling areas.
- Spitting is prohibited.

I agree to follow all of these rules and practices.

Name (Printed or typed): _____

Signature: _____

Date: _____